

ICRA 2013 Travel Support

How to receive your Travel Support Award to ICRA 2013?

1. Download the archive "ICRA2013-Travel-Support-Reimbursement-Forms.zip" containing the following files
 - a. "2013 Expense Report Form.xlsx"
 - b. "W8 form.docx" for non-US citizens
 - c. "W9 form.docx" for US citizens
 - d. "Wire Transfer Form ICRA2013.docx"
2. Return the filled and signed forms together with a copy of the conference registration receipt and all original receipts of flight ticket including boarding cards, train ticket and hotel invoice, etc. to

Professor Edward Grant
North Carolina State University
Department of Electrical and Computer Engineering
3078 Engr Bldg II
Raleigh, NC 27695-7911

Email: egrant@ncsu.edu

3. Send an electronic copy of all filled and signed forms, and of all receipts (flight ticket including boarding cards, train ticket and hotel invoice, ...) to Christine Brand at christine.brand@kit.edu

Contact

If you have any questions about this form or reimbursement procedures, please contact:

- Edward Grant (egrant@ncsu.edu) or Peter Luh (Peter.Luh@uconn.edu)
ICRA 2013 Co-Finance Chair

or

- Tamim Asfour (asfour@kit.edu)
ICRA 2013 Local Arrangement Chair
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